

Goodleigh C of E Primary School Mitigation Measures

The following system of controls are measures that are in place to minimise the risk of coronavirus (Covid-19) as set out in the government guidance

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Systems of control – prevention

- People who are ill with symptoms of Covid-19 must not come to school
- People that develop symptoms are isolated immediately and sent home
- Robust hand and respiratory hygiene routines must be maintained; frequent hand cleaning and extended break to allow time.
- Enhanced cleaning arrangements are in place
- Minimise contact between people and maximise social distancing, where possible
- Maintain distance between staff and children as much as possible
- Only class assemblies to take place
- Reception and Key Stage One form a bubble and Key Stage Two form a bubble
- There will be no overlap of bubbles indoors
- Desks are organised to promote reduced contact and space for movement
- Unnecessary furniture and items from classrooms and the school building are removed
- Staggered start and finish times
- Only contractors with pre-arranged visits allowed on site
- Supplies of PPE available and staff will follow government guidance when dealing with a suspected case

System of control – response to any infection

- Engage with the NHS Test and Trace process
- Manage confirmed cases of coronavirus amongst the school community
- Contain any outbreak by following local health protection team advice

Other information

- **Attendance is mandatory and will be monitored**
- Before school and after school provision is available for parents and carers that require this
- Clear system in place for drop-off and pick-up with designated locations
- Only agreed items may be brought into school
- School lunches will be provided. Key Stage Two will eat lunch in their classroom
- Trips will take place following Covid-19 guidance from Evolve
- Parent and carers are advised to limit the number of different out-of-school settings providers they access, as far as possible. Where childcare providers or out of school extra-curricular activities for their children are used, they are encouraged to seek assurance that the providers are carefully considering their own protective measures, and children should only attend settings that can demonstrate this.

For further information:

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

Following the Government guidance for full opening of schools

- Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus symptoms or have tested positive in at least the last 10 days and ensuring anyone developing those symptoms during the school day is sent home
- If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell, they will be sent home and advised to follow guidance for households with possible or confirmed coronavirus infection, which sets out that they should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus
- Regular information and updates will be provided in the weekly newsletter and by email
- If a parent or carer has a question or concern they must phone or email the school office

Effective and efficient hand cleaning systems

- Children, staff (and any pre-arranged visitors) wash their hands (or use hand sanitiser):
 - On entry to the school
 - On re-entry to the classroom
 - Before and after snacks or meals
 - After using the toilet
 - Other times at the discretion of the Class Teacher

Adherence to good respiratory hygiene

- Ensure that the 'catch it, bin it, kill it' approach is rigorously taught and upheld
- Tissues and lidded bins available in every room
- Lidded bins emptied throughout the day

Enhanced cleaning of setting by staff (in addition to cleaners)

- Staff have access to cleaning equipment for regular cleaning of frequently touched surfaces and toilets
- Checklists will support the monitoring of regular cleaning of frequently touched surfaces

Reducing contacts and maximising distance between children and adults in school

- Grouping of children into bubbles
- Bubbles will not mix indoors
- Classroom arrangements - desks are organised to promote reduced contact and space for movement
- Staff distancing from pupils, where possible
- Only contractors with pre-arranged visits allowed on site and visits are arranged out of school hours where possible

Effective communication regarding staff and parental expectations of engagement with NHS Track and Trace

- Staff, parents and carers need to be ready and willing to:
 - book a test if they or their child are displaying symptoms. All children can be tested, including children under 5.
 - provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus or if asked by NHS Test and Trace
 - self-isolate if they have been in close contact with someone who tests positive for coronavirus, or if anyone in their household develops symptoms of coronavirus
- Pupil absence quick reference guide for parents, carers and staff issued in September 2020

Grouping children and operation of school

Access to before school provision and after school clubs

- Before school provision on the playground operates between 8.15 am and 9.00 am and after school clubs operate from 3.30 pm until 4.30 pm
- The provision is offered to those who require it to ensure that numbers are kept low
- Clubs will be held outdoors where possible
- When it is not possible for children to remain in their bubbles consistent groups will be maintained within clubs

Staggered drop-offs

- First drop-off - 8.15 am - 8.30 am parents/carers instructed to either drop off children from their cars outside the blue gate or by foot
- Second drop-off - 8.30 am - 8.45 am parents/carers asked to park in the Village Hall and walk up to the school
- Third drop-off - 8.45 am - 9.00 am parents/carers instructed to drop off children from their cars outside the blue gate or park in the Village Hall and walk up to the school
- Parents/carers will be asked to remain in their car when dropping off or collecting their child(ren) outside the school gates, a member of staff will be based on the gate at drop off and pick up times
- For those parents/carers dropping off/picking up by foot they will be prompted to follow the social distancing guidelines
- If children are late to school, their parent/carer to come to the blue gate at the front of the school and ring the bell waiting until a member of the office staff come and get them. Signage on both gates will instruct people to remain off site and includes the school telephone number
- Any pupils or adults who have face coverings go in to individual trays, bags or the lidded bin if disposable

Staggered Pick-ups

- Children in Reception and Key Stage One whose siblings are in the same class or children who do not have siblings in Key Stage Two will be collected via the Secret Garden brown wooden gate at 3.30 pm.

- Children in Reception and Key Stage One siblings in Key Stage Two will be collected from the blue wooden gate at 3.30 pm and will then go on to collect the sibling from the metal gates outside Class Three and Four.
- Children in Key Stage Two with siblings in Reception/Key Stage One will be picked up from the metal gates at 3.35 pm.
- Children in Key Stage Two without siblings or who have siblings in Key Stage Two will be picked up from 3.40 pm.

Lunchtime provision

- Children are supervised when cleaning their hands before and after eating
- Lunches are delivered to the classrooms
- Once the children have finished their lunch they clean their hands
- Key Stage Two will play on either the Willowbank in dry weather, subject to adequate staffing, or they will walk down to the playground
- Reception and Key Stage One will play on the playground
- Staff will promote social distancing as far as possible
- Staff to have lunch break whilst keeping socially distanced
- Play equipment will be cleaned after use

Staff moving between bubbles

- Staff are permitted by government guidance to move between classes as required
- Staff are advised to maintain distance from children where possible

Resources

- Each group to take their own equipment to outdoor learning sessions
- Staff will clean resources that have been used by the children at the end of the day

Managing confirmed cases

- Effective systems in place to allow positive action by the senior leader on duty
- Contact the local Health Protection Team if one of the following:
 - The symptomatic person has been admitted to Hospital
 - The possible case refuses testing
 - There are a cluster of possible cases/unexpected increase in absenteeism
 - The possible case has a definite link to a confirmed case
 - There is a confirmed case
- Contact information is available on the noticeboard in the staff room
- For all suspected or confirmed cases in school always inform the local authority by emailing educate.schoolspriorityalerts-mailbox@devon.gov.uk
- Staff members will be sent immediately offsite if showing symptoms
- If a child is awaiting collection, they will be moved to the church foyer
- If it is not possible to isolate the child in this location they will be moved to an area which is at least 2 metres away from other people
- Suitable PPE (including fluid resistant face mask) is available

- Details for parents and carers to book a test if their child has been sent home due to displaying coronavirus symptoms: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>
- Accurate records of staff, visitors and pupils are maintained to enable public health contact tracking and test regimes
- Parents and carers must inform school immediately of the results of a test and follow the guidance:
 - <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/>
 - If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus, they can stop self-isolating. Other members of their household can stop self-isolating.
 - If someone tests positive, they should follow the guidance and must continue to self-isolate.